



## Preparing for your course: [Advanced Life Support, Level 1 \(ILS\)](#)

**Date: 20<sup>th</sup> January 2017**

**Location: Room 21.325, Level 3, Building 21**

The ECU Health Simulation Centre staff would like to share some important information with you prior to attending the course. Please find the following documents enclosed:

- 1) **Map of the venue** – You can also follow the link below to our website for a more interactive map <http://www.ecu.edu.au/about-ecu/our-campuses/campus-maps>
- 2) **Course programme** – this may be subject to change on the day but we make every effort to finish on time
- 3) **ALS1 (ILS) manual** – this contains the underpinning knowledge upon which the course is based
- 4) **MCQ paper** – please complete this prior to attending and hand in at Registration; the ARC believes this encourages participants to read the course material before they attend, although the resulting mark does not contribute to the overall course result
- 5) **Assessment forms** - assessment is continuous in nature and these are the competency-based forms that the Instructors use to assess all candidates
- 6) **Daily Parking Permit ('scratchie')** – This will allow you to park in the Red student parking bays. Please scratch off the day, date and month and place on your dashboard.

**Please note, the ARC is requiring that participants provide their date of birth and AHPRA registration number (if registered) on the day of the course. This is to differentiate between participants with the same name in their records. ECU will keep information provided strictly confidential.**

### REGISTRATION

The course commences with Registration from 07:30hrs, with an official start time of 08:00hrs. ARC regulation 3.1.3 states that "Candidates cannot successfully complete the course unless they are present throughout the course" so late arrival may result in incompleteness of the course. If you are having problems travelling or parking on the day, please ring us so that we can consider deferring the start time to accommodate you.

### PARKING

The map provided highlights the areas where you can park. Parking can be a challenge during term time so we advise to give yourself time and arrive early.

### ATTIRE

As the simulation training rooms present potential hazards including sharps and spills we require participants to wear non-slip, enclosed footwear (trainers are great). We also encourage participants to wear either comfortable casual attire, or scrubs to enhance realism and protect their clothes.

## SECURITY

Small lockers are located in the ECU Health Simulation Centre and we encourage all participants to secure their valuables in one of these and return the key to the locker at the end of the course.

## CATERING

Morning tea, a light lunch and afternoon tea are provided. If you have any special dietary requirements please let us know prior to the course.

## FAMILIARISATION

You will get most from your course if you are familiar with the technologies you will be interacting with. At the start of the course we will familiarise you with these technologies so that you are comfortable with their capabilities. The defibrillators in the ECU Health Simulation Centre may not be the same as those in your own clinical environment. After the course we strongly encourage participants to become confident with using the machines they are expected to operate in their usual place of work.

## OCCUPATIONAL HEALTH AND SAFETY

It is an expectation that all candidates willingly participate in the course activities. While participants are assumed to be competent in CPR prior to attending, basic life support is revised and assessed on the course.

**Please report any impediment to participating in the physical activities (especially performing chest compressions) prior to attending, or upon arrival.**

A wide range of equipment and simulated drugs are used at the ECU Health Simulation Centre. Some of the equipment has been decommissioned, while other equipment is used for clinical purposes, including the defibrillators. ALL USUAL SAFETY PRECAUTIONS MUST BE OBSERVED WHEN USING EQUIPMENT.

No schedule 8 drugs are kept on premises. Mock drug ampoules containing water are used in the simulation rooms. These are not to be removed from the Simulation Centre. Sharps should be disposed of in accordance with universal precautions.

**The ECU Health Simulation Centre is not completely latex free: PLEASE ALERT US AHEAD OF THE COURSE IF YOU HAVE A LATEX ALLERGY.**

## VIDEO-RECORDING AND PHOTOGRAPHY

While the ECU Health Simulation Centre is equipped with audio-visual equipment, we will **NOT** be recording during this course. Should any photographs be taken we would obtain your written permission beforehand.

## CONFIDENTIALITY

All those participating are believed to be capable and intelligent, aiming to expand their own knowledge and skills on the course. Therefore candidates are expected to act in a professional manner, respecting all those present and giving consideration to the varied backgrounds and experiences of other participants. In order to ensure a safe educational environment the faculty and students must maintain the confidentiality of other participants in respect to their views, actions and performance on the course. You will be asked to sign a confidentiality agreement before the course starts.

## SPECIAL NEEDS

Please notify us should you have any special requirements (e.g. disabled access, reduced mobility, or any allergies). Should you require any further information please do not hesitate to contact us on 08 6304 2039.